

**MINUTES OF THE MEETING OF  
ELMSTED PARISH COUNCIL ON 8<sup>th</sup> DECEMBER 2022 HELD IN EVINGTON HALL**

Present: Cllr Argar (Chair) Cllr Burge  
Cllr Castle Cllr Phipps  
Cllr Stanley

In attendance: one member of public and the Clerk

		To be actioned by
<b>1.</b>	<b>To receive and approve apologies for absence.</b>	
	Apologies had been received from Cllrs Bevan, Hollingsbee and Carey.	
<b>2.</b>	<b>To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.</b>	
	There were no declarations of interest.	
<b>3.</b>	<b>To approve the minutes of the meeting held on 8<sup>th</sup> September 2022</b>	
	The minutes were signed as a true record.	
<b>4.</b>	<b>To discuss matters arising from the above minutes not covered by the agenda.</b>	
	There were no matters arising from the last meeting.	
<b>5.</b>	<b>To receive a Report from District/County Councillors</b>	
	A report from Cllr Hollingsbee and a report from Cllr Carey had been circulated.	
<b>6.</b>	<b>Public session: To receive questions and comments from the public on any agenda item.</b>	
	The member of the public attended to discuss the school parking issue in Bodsham.  The verges are constantly being damaged despite signs and post markers. This is because of inconsiderate parking and the matter needs to be addressed. The landlady of the Timber Batts Inn had requested a conversation with the Head teacher from Bodsham as there is a proposal to allow staff to park in the Timber Batts car park to alleviate some of the congestion on the road verges. The Parish Council agreed to write to the Head Teacher and request a visit to the parking sites in order to agree a mutually agreeable solution to some of the traffic issues.	
<b>7.</b>	<b>Financial matters:</b>	
	a) To note/authorise the following: <b>i. To note the Parish Council's financial position.</b> The Parish council bank account has £17,607.83.  The Financial Statement and the Budget over Expenditure was approved. <b>ii. To authorise any payments</b> There were no payments to be made. <b>iii. To consider the proposed budget for 2023-24</b> The proposed budget was agreed. <b>iv. To approve the precept for 2023-24</b> It was agreed that the Parish Council would precept for £2250.00.	
<b>8.</b>	<b>To consider any changes to the Risk Assessment.</b>	
	The Parish Council considered the Risk Assessment and there were no changes to be made.	
<b>9.</b>	<b>Planning matters: to approve the responses to any recent planning applications.</b>	
	The Parish Council was updated on decisions to planning applications received between meetings.	

<b>10.</b>	<b>Any Other Business (for information purposes only):</b>	
	Salt bins in Great Holt were discussed. These were neither owned by Kent Highways nor the Parish Council.	
<b>11.</b>	<b>Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.</b>	
	Thursday 9 March 2023 Thursday 11 May 2023	
<b>12.</b>	<b>Closed Session</b>	
	<b>It was resolved that under section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, because of the confidential nature of the business to be dealt with, the Public and Press leave the meeting during item 13 namely to consider a way forward for the shared parish assets</b>	
<b>13.</b>	<b>To consider a way forward for the shared parish assets</b>	
	The Parish Council agreed that a shared parish asset group should be formed to maintain the War Memorial and the Football Field. The Parish Council is to form a Shared Community Asset Board and open 2 bank accounts.	

Signed: .....

Date: .....