

Bank reconciliation

Name of smaller authority:

Elmsted Parish Council

County area (local councils and parish meetings only):

Kent

Financial year ending 31 March 2024

Prepared by (Name and Role):

Tracey Block, RFO

Date:

18/04/2024

Balance per bank statements as at 31/3/24:

account 1

14,929.36

£ £

14,929.36

Petty cash float (if applicable)

-

Less: any unpresented cheques as at 31/3/24 (enter these as negative numbers)

417

(200.00)

[add more lines if necessary]

(200.00)

Add: any un-banked cash as at 31/3/24

-

Net balances as at 31/3/24 (Box 8)

14,729.36

The net balances reconcile to the Cash Book for the year as follows:

CASH BOOK

Opening Balance 1 April 2023

17407.83

Add: Receipts in the Year

2728.87

Less: Payments in the year

5407.34

Closing balance as per cash book as at 31 March 2024

14729.36