

**MINUTES OF THE MEETING OF  
ELMSTED PARISH COUNCIL ON 12<sup>th</sup> MAY 2016**

Present: Cllr Argar (Chair) Cllr Bevan  
Cllr Burge Cllr Castle  
Cllr Francesconi Cllr Phipps

There was 1 member of public in attendance

		To be actioned by
<b>1</b>	<b>Apologies</b>	
	Apologies had been received from Cllr Rountree.	
<b>2</b>	<b>Declaration of Interest</b>	
	Cllr Burge declared a personal interest in planning application No: Y16/0366/SH Cllr Argar declared a personal interest in planning application No: Y16/0366/SH	
<b>3</b>	<b>Minutes of the last meeting</b>	
	The minutes of the last meeting were agreed and signed.	
<b>4</b>	<b>Matters Arising</b>	
	The beacon was lit on 21 <sup>st</sup> April. Thanks were expressed to Mr and Mrs Jakeman for hosting this event. The plans for the street party are progressing, this will be on 12 <sup>th</sup> June at the Hall The Clerk had been unable to arrange a meeting with Debbie Watkins as she has left her role.	
<b>5</b>	<b>Election and appointment of:</b>	
	<ul style="list-style-type: none"> <li>- Chairman Cllr Burge nominated Cllr Argar to be Chairman, Cllr Phipps seconded this.</li> <li>- Vice-Chairman Cllr Argar nominated Cllr Francesconi as Vice-Chairman, Cllr Burge seconded this.</li> <li>- Internal Auditor Mr Griffiths is to be asked if he would act as Internal Auditor again.</li> <li>- Evington Community Project Representative Cllr Phipps agreed to remain as the Evington Community Project Representative</li> <li>- Village Hall Representative Cllr Francesconi agreed to remain as the Village Hall Representative.</li> </ul>	
<b>6</b>	<b>Signing of the Chairman's Acceptance of Office Form</b>	
	The Chairman signed the Acceptance of Office form.	
<b>7</b>	<b>Correspondence</b>	
	The Clerk had circulated all correspondence.	
<b>8</b>	<b>Finance</b>	
	<p>A copy of the financial report and a budget v expenditure was distributed to all Councillors.</p> <ul style="list-style-type: none"> <li>I. To note the Parish Council's financial position There is £3718.45 in the bank (it was noted that this included the precept for the current year.</li> <li>II. To authorise any payments. Payments were made to: Village Hall - £200.00 for annual usage Cheque no: 00331, CPRE - £36.00 for Annual Membership Cheque no: 000332, Clerk (expenses) - £89.57 Cheque no:000333, Clerk - £772.20 - wage for 2015/16, Cheque no: 000334, KALC - £161.88 Annual membership, cheque no: 00335.</li> <li>III. To consider the Review of Effectiveness of the System of Internal Controls The Councillors had consider the review of effectiveness of the System of Internal Controls and felt that there were no changes to be made.</li> <li>IV. To approve the Annual Governance Statement 2015/16 by Resolution The Council approved the Annual Governance Statement 2015/16.</li> </ul>	

	<p>V. To consider the Accounting Statements 2015/16 The Council considered the Accounting Statement 2015/16.</p> <p>VI. To approve the Accounting Statements 2015/16 by resolution The Council approved the Accounting Statements 2015/16.</p> <p>VII. To ensure the Accounting Statements 2015/16 are signed and dated by the person presiding at the meeting The Accounting Statements 215/16 was signed by Cllr Argar, who was presiding at the meeting.</p>	
<b>9.</b>	<b>Planning Applications</b>	
	<p>The Parish Council discussed 3 Planning applications: 16/0366 – Orchard Cottage</p> <p><b>The Parish Council had submitted comments to this application</b></p> <p>It was noted that no response had yet been received with regard to Stonegate.</p>	
<b>5</b>	<b>District/City Councillors</b>	
	There were no Councillors present at the meeting. Councillor Carey is coming to the Parish Meeting on 24 <sup>th</sup> May.	
<b>6</b>	<b>Public Participation</b>	
	The public had no comments to make	
<b>9</b>	<b>Any Other Business</b>	
	<p>Potholes were discussed. The potholes at Dean Hill and near Oak Tree Farm are cause for concern. The Clerk will report these.</p> <p>The Parish Meeting will take place on 24<sup>th</sup> May at the Village Hall.</p> <p>There has been a licensing application submitted for the Timber Batts. This is a 3 year lease which will mean there is a pub open a number of nights every week in Bodsham.</p> <p>The notice boards may need some maintenance. Cllr Burge is to look at the notice board in Bodsham and report back to the Council.</p> <p>There was some discussion about Broadband. Cllr Argar is to forward emails he has received from KCC about this matter.</p>	TB
<b>10</b>	<b>Date of the Next Meeting</b>	
	The next meeting will be held on Thursday September 8 <sup>th</sup> 2016.	
	The meeting closed at 8.10pm	

Signed: .....

Date: .....